

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, October 10, 2024

6:45 P.M.

Administration Building – Boardroom

Minutes

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Robert Koonin
Leigh Minsky
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Devin Sakaria	Student Delegate

ABSENT

Karina Báez	Assistant Superintendent for Elementary Education
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5:45 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, duly moved, seconded by Mr. Levine and carried by a vote of 7-0, that the Board of Education adjourns to Executive Session at 5:56 p.m., to discuss legal and personnel issues. Ms. Ben-Levy moved, seconded by Mr. Levine to adjourn executive session at 6:50 p.m.

Ms. Ben-Levy called the meeting to order at 6:57 p.m.

6:45 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition: Board Appreciation Week - October 14-18, 2024

Ms. Brown explained that Board Appreciation Week is next week, but since we do not have a board meeting next week, the district is celebrating the Board of Education at this meeting. On behalf of the Administration and staff, she thanked the members of the Board of Education and expressed her deep appreciation for the countless hours, evenings and weekends that they volunteer their time for the children of Roslyn.

In addition, the presidents of the CCPA, the PFA from Heights, Harbor Hill, East Hills, Middle School, High School and SEPTA expressed their appreciation for the Board members and thanked them for their service.

On behalf of the Board of Education, Ms. Ben-Levy thanked the PFA presidents for their “unique and special relationship” the Board of Education has with the schools PFAs to work together for the children of Roslyn.

Recommendation to accept the Treasurer’s Report for August 2024 (**Attachment T**)

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 7-0, to accept the Treasurer’s Report for August 2024.

Recommendation to accept the Claims Auditor’s Report for August 2024

Ms. Ben-Levy moved, seconded by Mr. Minsky carried by a vote of 7-0, to accept the Claims Auditor’s Report for August 2024.

Recommendation to accept the minutes from the following meeting:
September 12, 2024

Ms. Ben-Levy moved, seconded by Mr. Seinfeld, carried by a vote of 7-0, to accept the minutes for September 12, 2024

Board President’s Comments

Ms. Ben-Levy had no further comments.

Superintendent’s Comments

Ms. Brown had no further comments.

Student Delegate’s Comments

Mr. Sakaria expressed his gratitude to the Board of Education for all they do for the students of the Roslyn schools. He updated the Board on the OCC and High School activities including Spirit Week, the Pep Rallies, Homecoming pancake breakfast, the High School pep rally, Homecoming games, Marching Band LIU Post Field Band Conference. Upcoming events include the NYS Band Championship in Syracuse, October 16 - Unity Day and starting on 10/21 Red Ribbon Week.

Discussion Item(s):

Presentation of Independent Audit to the Board of Education – Robert A. Daniele, PKF O’Connor Davies

Robert A. Daniele Partner – Presented a PowerPoint Presentation - *Roslyn Union Free School District – Audit Presentation to the Audit Board*. The external auditors issued and *Unmodified* opinion for the financial position of the District as of June 30, 2024. This is the highest opinion issued. Mr. Daniele stated, “The District continues to have great financial health. The District has not exceeded the tax cap since it was enacted in 2011 and the District has funded reserves for rainy day type purposes. The district also has a great bond rating.”

Ms. Ben-Levy thanked Mr. Daniele, the staff of the Business Office and the members of Citizen Audit Advisory Committee for all their hard work on the recent audit.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district’s business and provide for public Board deliberations. Thank you

No public comment.

Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 7-0, to approve the agenda and agenda addendum as consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Minsky carried by a vote of 7-0, to adopt the agenda and agenda addendum as consent agenda.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board’s official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3. Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
26	Jolene Segal	Appointment	.2 Overage (English)	HS	On or about 11/7/24	On or about 12/20/24		Per RTA Contract
27	Julianna DeAngelis	Appointment	.2 Overage (English)	HS	On or about 11/7/24	On or about 12/20/24		Per RTA Contract
28	Kristen Hamilton	Appointment	.2 Overage (English)	HS	On or about 11/7/24	On or about 12/20/24		Per RTA Contract
29	Constantine Stamidis	Appointment	.2 Overage (English)	HS	On or about 11/7/24	On or about 12/20/24		Per RTA Contract
30	Kerriann Jannotte	Appointment	.2 Overage (English)	HS	On or about 11/7/24	On or about 12/20/24		Per RTA Contract

P.2 Classified

Item	Name	Action	Position/ Replacing	Class	Type	Location	From	To	Certification Class / Step Salary
6	Eric Kraemer	Resignation	Security Aide (hourly)			MAIN		10/18/24* (last day of employment)	

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Long Island University – C.W. Post
 Services: 2025 High School graduation at Tilles Center on June 27, 2025 (Rehearsal June 24, 2025)
 Fees: Total estimated to be \$21,056.50
 (Agreement is subject to both review and approval by district counsel and the governor’s executive order regarding public gatherings and state and local conditions)

- (ii) *Contractor: Human Touch Translations Ltd.
 Services: Sign Language Interpreter Services for the 2024-25 school year as specified in the agreement
 Fees: Total estimated to be \$4,500.00
 (Agreement is subject to review and approval by district counsel)

- (iii) *Contractor: SignTalk, LLC
 Services: Sign Language Interpreter Services for the 2024-25 school year as specified in the agreement
 Fees: Total estimated to be \$2,000.00
 (Agreement is subject to review and approval by district counsel)

- (iv) Contractor: Plainview-Old Bethpage Central School District
 Services: Educational services for (1) student for the 2024-25 school year in the Project Challenge program (September 3, 2024 through June 27, 2025)
 Fees: Total estimated to be \$3,302.41
 (Agreement is subject to review and approval by district counsel)

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-473-03-9000-301	TCHG TUITION CHARTER SCH	\$13,000.00
	Subtotal	\$13,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-471-03-9000-301	TCHG TUITION FOSTER CARE	\$13,000.00
	Subtotal	\$13,000.00

REASON FOR TRANSFER REQUEST: To allow for the reallocation of tuition expenses.

B.4. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-230-08-1000-801	TCHG FURN HS ART	\$ 5,000.00

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2210-448-08-6100-801	FIELD TRIP EXP- RESEARCH	\$ 3,000.00
2110-450-08-1000-801	SUPPLIES HS ART	\$ 1,000.00
2110-450-08-2200-801	TCHG SUP HS SCIENCE	\$ 2,000.00
2110-450-08-2600-801	TCHG SUPPLIES – WRLD LAN	\$ 61.12
	Subtotal	\$11,061.12

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-480-08-2600-801	TCHG TEXTBK – WRLD LAN	\$11,061.12
	Subtotal	\$11,061.12

REASON FOR TRANSFER REQUEST: To purchase additional textbooks.

B.5. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-490-03-9000-311	CENTRAL DATA BOCES SVCS	\$33,750.00
2630-490-03-9000-311	BOCES COMP SVCS DW	\$33,750.00
	Subtotal	\$67,500.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-160-03-9000-303	COMPUTER TECHNICIANS	\$57,000.00
9060-800-03-9000-303	MEDICAL INS ADM	\$10,500.00
	Subtotal	\$67,500.00

REASON FOR TRANSFER REQUEST: Reallocation of funds to the appropriate codes.

B.6. Recommendation to approve a payment in the amount of \$15,629.51, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 8/31/2024.

B.7. Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$42,061.25	EH Prof. Svcs.	2110-245-04-23EB	H24-00080	P01

B.8. Security Booth Conduit (Re-Bid) Bid # 24/25-47

Bid Advertised – September 13, 2024

Bid Opened – September 30, 2024

Number of Bids Received - 4

Recommendation: That award based on low cost satisfactorily meeting specifications is made as follows:

Company:
New York Trenchless, Inc.
PO Box 2208
Aquebogue, NY 11931

Base Bid GC-1	\$74,999.00
Construction Allowances	\$ 5,000.00
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Total Bid Award GC-1	\$79,999.00

Estimated total cost is within the 2024-2025 budget.

- B.9. BE IT RESOLVED** that the Board of Education hereby approves the terms and conditions of the Opt-In Agreement between the School District, the Town of North Hempstead and BusPatrol America, LLC;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Opt-In Agreement on behalf of the Board of Education.
(Agreement is subject to review and approval by district counsel)

- B.10. Extraclassroom Activity Treasurer Reports (Attachment B.10.)**
High School, August 2024
Middle School, August 2024

- B.11. Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare as surplus the attached items which are no longer operational or upgradable and have outlived their useful life. These items will be sold as scrap, put up for auction, or discarded as is deemed appropriate. (Attachment B.11.)**

- B.12. Recommendation by Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects, to declare as surplus the attached items which are no longer of use in the district. They are no longer functioning and cannot be repaired. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. (Attachment B.12.)**

- B.13. Recommendation by Mary Wood, Heights School Principal, to declare as surplus the attached item which is no longer of use in the district. It does not function and cannot be repaired. This item may be sold as scrap, put up for auction, or discarded as is deemed appropriate. (Attachment B.13.)**

Addendum

- B.1. Recommendation to amend the following contract (v) which was approved by the**

Board of Education on July 2, 2024 (item 16):

- (v) Recommendation that the firm of Nawrocki Smith LLP Internal Auditors for the 2024-25 school year be paid a fee not to exceed \$9,500 for an additional audit pursuant to Article I B.12 of the contract.

B.14. BID #: 12913 UNIFORMS RE-BID

Bid to Education Data Services, Inc.
Bid advertised – September 27, 2024
Bid opened – October 8, 2024
Number of bids received - 1

Recommendation: That, award based on low cost satisfactorily meeting specifications be made to Vestis Services, LLC, 500 Colonial Center Parkway, Suite 140, Roswell, GA, 30076 for an approximate total of \$40,000.00.

Estimated total cost is within the 2024-2025 budget.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 6, 10, 16, and 18, 2024.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 3, 6, 9, 10, 13, 17, 19, 20 and 30, 2024.

C&I.3 Recommendation to approve Sallykaye Kaufman to attend the Business Teachers Association of New York Conference 2024 in Suffern, New York from October 20, 2024 through October 21, 2024 at a cost to the district not to exceed \$637.00.

C&I.4 Recommendation to approve Jessica Kemler to attend the Grants 4 Schools Conference in King of Prussia, Pennsylvania from October 16, 2024 through October 18, 2024 at a cost to the district not to exceed \$1,058.05.

C&I.5 Recommendation to approve 1 advisor and 5 students to attend NYSSMA All State Competition in Rochester, New York from December 5, 2024 through December 8, 2024 at a cost to the district not to exceed \$5,411.37.

C&I.6 Recommendation to approve 1 advisor, 15 chaperones and 194 students from the Marching Band to attend the NYS Field Band Championships in Syracuse, New York from October 25, 2024 through October 28, 2024 at a cost to the district not to exceed \$56,303.80.

C&I.7 Recommendation to approve Jessica Buscemi to attend the State Association of Municipal Purchasing Agents (SAMPO) Long Island Regional Conference in Wading River, New York from November 19, 2024 through November 20, 2024 at a cost to the district not to exceed \$569.49.

C&I.8 Recommendation to approve Jodie Grandelli to attend the NYS Association for Education and Rehabilitation of the Blind and Visually Impaired (NYSAER) 2024 Conference in Saratoga Springs, New York from November 3, 2024 through November 5, 2024 at a cost to the district not to exceed \$1,011.40.

C&I.9 Recommendation to approve Patricia Frohnhofer to attend the NY State Teacher Centers Fall Forum 2024 in Lake George, New York from October 21, 2024 through October 23, 2024 at no cost to the district. [Total cost of the trip \$696.00 will be paid through the Teacher Center Grant].

C&I.10 Recommendation to approve Stephanie Giovinco to attend the NYS Art Teachers Association (NYSATA) 2024 Conference in Binghamton, New York from November 22, 2024 through November 24, 2024 at a cost to the district not to exceed \$974.22.

C&I.11 Recommendation to approve Danielle Pappas to attend the American Council on the Teaching of Foreign Languages (ACTFL) 2024 Conference in Philadelphia, Pennsylvania from November 21, 2024 through November 24, 2024 at a cost to the district not to exceed \$1,511.12.

BOARD OF EDUCATION:

BOE.1 RESOLVED, upon the recommendation of the Citizens Audit Advisory Committee, that the Board of Education of the Roslyn Union Free School District accepts the External Audit Report for the 2023-2024 school year submitted by PKF O'Connor Davies, LLP

BOE.2 WHEREAS the Roslyn Teachers Association, filed an improper practice charge against the School District alleging a violation of a past practice between the parties; and

WHEREAS the School District and the Roslyn Teachers Association desire to resolve said matter without continued unnecessary litigation; and

WHEREAS the Board of Education has reviewed an Agreement resolving this matter; and

THEREFORE BE IT RESOLVED that the Board of Education approves said Agreement with the Roslyn Teachers Association resolving the matter; and

BE IT FURTHER RESOLVED that the Superintendent of Schools is authorized to execute the Agreement resolving the improper practice charge filed by the Roslyn Teachers Association.

Addendum

BOE.1 RESOLVED, upon the recommendation of the Citizens Audit Advisory Committee, that the Board of Education of the Roslyn Union Free School District accepts the External Audit Report *and the accompanying management letter and single audit* for the 2023-2024 school year submitted by PKF O'Connor Davies, LLP **(As revised)**

BOE.3 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes settlement of the Action venued in Supreme Court of the State of New York, County of Nassau, bearing the Index No. 900070/2021, in accordance with the terms of a Settlement Agreement among the parties, said Settlement Agreement having been provided to and reviewed by the members of the Board of Education; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the above-mentioned Settlement Agreement on behalf of the Board of Education; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the School District's attorneys of record to execute any and all other documents necessary to effectuate said settlement.

Public Comments #2

No public comment.

Ms. Ben-Levy moved, seconded by Mr. Minsky and carried by a vote of 7-0, to approve the Personnel Agenda Items P.1- P.3, Addenda P.1 and P.2, Business/Finance Agenda Items B.1 – B.13, Addenda B.1 1(v) and B.14, Curriculum and Instruction Agenda Items C&I.1 – C&I.11, and Board of Education Agenda Items BOE.1 – BOE.2, Addendum BOE.1 (revised) and BOE.3.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Koonin, carried by a vote of 7-0, to adjourn at 7:33 p.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk